

**PARENT BILL OF RIGHTS FOR STUDENT  
DATA PRIVACY AND SECURITY  
THIRD PARTY CONTRACTOR SUPPLEMENT**

Heartland School Solutions has been engaged by the City School District of Albany to provide services. In this capacity, the company may collect, process, manage, store or analyze student and/or teacher/principal personally identifiable information (PII).

Heartland School Solutions will provide the district with online payment system for parents/guardians/ students to utilize as an alternative to paying with cash or check to improve financial controls.

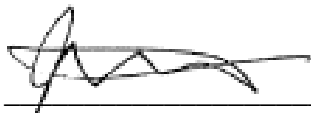
Heartland School Solutions will ensure that subcontractors or others that the company shares PII with will abide by data protection and security requirements of district policy, and state and federal law and regulations by see MSA. Heartland School Solutions by entering into an Agreement with the School District acknowledges it has reviewed the relevant District policies on safeguarding PII, including but not limited to, Policy 8635 and Regulation 8635.

PII will be stored see MSA.

Parents may challenge the accuracy of PII held by Heartland School Solutions by contacting their school. Any student PII can only be changed by the school. If a parent has a question or wants to correct the PII that the parent separately provided to MySchoolBucks, they may contact Heartland Payment Systems, Inc., 765 Jefferson Road #400, Rochester NY 14623, [privacy@globalpay.com](mailto:privacy@globalpay.com), or 855-832-5226. We also maintain a form parents can complete on our privacy page at <https://www.myschoolbucks.com/ver2/etc/getprivacy>.

The Heartland School Solutions will take reasonable measures to ensure the confidentiality of PII by implementing industry standard security controls, including: data systems monitoring, data encryption, incident response plans, limitations on access to PII, safeguards to ensure PII is not accessed by unauthorized persons, and destruction of PII when no longer needed or required to be maintained..

The contractor's agreement with the district begins on February 12, 2021 and ends on February 11, 2026. Once the contractor has completed its service to the district, records containing student PII will be destroyed consistent with then-current industry standard practices.



\_\_\_\_\_  
Authorized Representative  
(insert name of contractor)

2/10/2021

\_\_\_\_\_  
Date